

Tillamook Beekeepers Association Bylaws

Article I. Purpose

Section 1. The name of this organization shall be the Tillamook Beekeepers Association.

Object of the association shall be:

Educating club members and the public on all aspects of the honeybee lifecycle and supporting honey bees and native pollinators.

Raising awareness of critical issues affecting honeybees.

Education on the utility of honeybee hive products and improved marketing of apiary products.

Raising awareness of beekeeping as a way of strengthening local food networks and enhancing community resilience.

Promotion of improved beekeeping practices for commercial and hobby enterprises.

The formation of a cooperating concern among beekeepers in Tillamook County and the surrounding area.

Section 2. This corporation shall be organized and operated exclusively for charitable, scientific, literary, and educational purposes. Subject to the limitations stated in the Articles of Incorporation the purposes of this corporation shall be to engage in any lawful activities, none of which are for profit, for which corporations may be organized under Chapter 65 of the Oregon Revised Statutes (or it's corresponding future provisions).

Article II. Membership

Section 1. The membership of this Association shall consist of individuals paying annual membership dues as established in accordance with these bylaws of the Association.

Section 2. Membership dues are \$30.00 per household of up to three members per annum. Premium membership for those wishing unlimited use of the oxalic acid vaporizer is \$60.00 per household per annum. Dues can be waived by commensurate service to the Association, subject to the approval of the Executive Committee. VIP membership may be given to persons of importance to the mission of the Association at no cost to the person, subject to the approval of the Executive Committee. Dues will apply from January 1 through December 31. Any dues paid by a new member joining after 1 November of any given calendar year will be applied to the following calendar year, therefore gaining 14 months of membership for the price of 1 year.

Article III. Association Officers

Section 1. The officers of this Association shall be president, vice president of community outreach, vice president of association affairs, secretary, and treasurer.

Section 2. Officers shall be elected at the annual meeting to serve for one year, or until their successors are duly elected and qualified.

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Section 3. Election shall be determined by the majority of all votes cast in an annual meeting balloting or voting procedure.

Section 4. Officers shall be members in good standing of the Tillamook Beekeepers Association and the Oregon State Beekeepers Association. OSBA dues for officers will be paid by the Tillamook Beekeepers Association.

Section 5. The annual meeting will be the regular November meeting.

Section 6. Officer nomination shall be made during the November meeting. Elections will take place after the nominations during the annual meeting.

Section 7. Terms of officers commence beginning December 1 of each year. Officers resigning or unable to serve may be replaced by election at the next regular meeting.

Article IV. Executive Committee

Section 1. The officers and other members appointed by the committee shall constitute the executive committee. Voting members of the Executive Committee are limited to the elected officers, i.e., president, vice president of community outreach, vice president of association affairs, secretary, and treasurer.

Section 2. The executive committee shall be the governing body and shall represent the members in actions and decisions required between regularly scheduled or special meetings of the members.

Section 3. Members of the executive committee shall be members in good standing of the Association.

Section 4. Regular meetings shall be held monthly.

Article V. Duties of Officers

Section 1. The president shall preside at all meetings of the association and at all meetings of the executive committee. The president shall provide leadership to the Association and provide vision for community outreach and all association affairs. The president shall oversee all fundraising activities. The president may appoint chairpersons for various activities, as necessary.

Section 2. It shall be the duty of a vice president of Association Affairs to perform the duties of the president in his absence or at the request of the president. The vice president of Association Affairs shall maintain the operations of the Association Honey House, warming closet, TBA Storage Closet, and TBA Protective Clothing Closet. Create, and maintain inventories of products, materials, and supplies within the Honey House, and ensure that the Honey House is sufficiently stocked with cleaning and operation supplies. The vice president of Community Outreach shall collaborate with other community organizations on common goals and oversee the success of annual TBA participation in the County Fair and Home & Garden Show.

Section 3. The duties of the secretary shall be to keep minutes of all meetings of the Association and of the executive committee; maintain records of all minutes, papers, and

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documents of the Association; perform such other duties as required pertaining to the correspondence and records of the Association.

Section 4. The duties of the treasurer are to collect the annual dues from members as well as other purchases and fees owed to the Association; pay out such funds as approved by the Association or by the executive committee. The treasurer shall keep complete and accurate records of all monies received and expended. It shall be standard procedure to present a financial report at each executive committee meeting and each regularly scheduled meeting of the Association. It shall be the duty of the treasurer to assist in direct audits of the funds and accounting ledgers of the Association according to accepted accounting principles.

Article VI. Meetings

Section 1. Annual meetings shall be held each November. Notice of such meeting will be provided to all members by the Association website, mail, or email prior to the annual meeting. Nominations for any office may be made by any member at the annual meeting.

Section 2. Meetings of the executive committee shall be called by the president or at the request of two members of the executive committee.

Section 3. Special meetings of the Association may be called by the president with the approval of the executive committee. Any such meeting requires at least seven days' notice to members.

Section 4. Regular meetings will be scheduled monthly.

Article VII. Quorum

Section 1. The transaction of business at a regular or annual meeting shall be by a majority of those present. No quorum shall apply.

Section 2. Three members of the executive committee shall constitute a quorum to transact business in that committee.

Article VIII. Amendments

Section 1. This document may be amended at any meeting of the Association following prior distribution of the amended document to members and approval of two thirds of members present at a meeting, either regular or annual.

Section 2. Other rules of conduct for members or the Association may be included in this document if amended and approved by the members.

Article IX. Finances

Section 1. The executive committee will develop a budget of expected revenue and expenses and will seek a vote of approval from the membership at an annual meeting or a regular meeting. Items contained in the budget may be paid for with the approval of the executive committee. Expenses outside the approved budget up to \$500 may be paid with the approval of the executive committee. Expenses outside of the budget above \$500, must be approved by the membership at an annual or regular meeting.

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Section 2. The Association may not expend funds beyond the unobligated balance of funds in the treasury. No private funds may be used to cover the expenses of the Association. No loans may be obtained to cover Association expense.

Section 3. Accounting ledgers and invoices shall be kept for seven years. Bank statements, deposits, and checks shall be kept for seven years. Any inventories of products, materials and supplies shall be kept for three years.